

# WEST CAMPUS STUDENT MINISTRY DIRECTOR

REPORTS TO: WEST CAMPUS PASTOR

RELATES CLOSELY WITH: SUPPORT & DEVELOPMENT STUDENT DIRECTOR, CAMPUS STAFF

PROVIDES OVERSIGHT TO: CAMPUS STUDENT MINISTRY COORDINATORS

The Campus Student Director is responsible for student ministry at their campus. This primarily means executing student programming each week, but also includes assisting in developing content, developing volunteer leaders and student leaders, assisting with planning and executing camp, and working with Campus staff to accomplish the overall ministry plan for West Campus.

## QUALIFICATIONS / CHARACTERISTICS

- Submits their life to God and the Authority of His Word. Models a commitment to developing the character of Christ.
- Understand, support and communicate Flatirons vision and values
- Excellent communicator
- Passion for Student Ministry
- Experience in Student Ministry
- Experience recruiting and leading adult volunteers
- Able to develop and implement organizational systems that allow student ministry to effectively run – tracking attendance, leader care, parent, volunteer and attendee communication, budgeting, expense reports etc.
- Team work – welcomes feedback, contributes to building morale and connection amongst teams of people, puts success of team above own interest. ‘See the need, meet the need’. Strong work ethic.
- Time management – balances individual and team responsibilities, shows initiative and thrives under flexibility. Is a self-starter.

## PRIMARY RESPONSIBILITIES

- The face and voice of Student Ministry at the West Campus – this includes being present and available in the lobbies during weekend services whenever possible, being a go-to resource for parents of students and advocating for effective student ministry at West
- Develop, lead and supporting adult volunteers in effective ministry to students
- Manage all aspects of student programming (Games, Worship, Small Groups, Teaching etc.)
- Write and deliver messages
- Manage small groups including coaching leaders, writing small group questions etc.
- Oversight and development of student ministry space (set up, tear down, improving the environment, etc.)
- Recruit, train, schedule and develop leaders
- Create and run leader meetings
- Effective school and community outreach to students
- Assist developing the teamwork and culture of your campus team and all campus student teams.
- Support, attend and work at student and campus events
- Plan and manage budget
- Regular and effective parent communication
- Assist in developing overall plan, but specifically the student ministry plan, for Family Ministry (birth – Seniors in High School)

