

SUPPORT AND DEVELOPMENT FACILITIES STAFF

REPORTS TO: CAMPUS FACILITY DIRECTOR OR CAMPUS PASTOR
RELATES CLOSELY WITH: CAMPUS STAFF, OTHER FACILITIES STAFF
CLASSIFICATION: PART-TIME / HOURLY

The Facility staff is responsible to ensure there is an excellent environment for activities at their campus. This includes cleaning, maintaining the facility, and locating potential issues or improvements.

QUALIFICATIONS

- Submits their life to God and the Authority of His Word. Models a commitment to developing the character of Christ.
- Understand, support and communicate Flatirons' vision and values.
- Embraces key values integral to Flatirons staff culture: integrity, honor, mission.
- Exemplifies qualities core to Flatirons DNA: humility, vulnerability, authenticity, humor.
- Familiarity with systems and equipment needed to support the campus facilities.
- Team work - welcomes feedback, contributes to building morale and connection amongst teams of people, puts success of team above own interest. 'See the need, meet the need'. Strong work ethic.
- Time management - balances individual and team responsibilities, shows initiative and thrives under flexibility. Is a self-starter.

PRIMARY RESPONSIBILITIES

- Clean and maintain the campus
- Manage the HVAC and temperature of the campus
- Manage plumbing and electrical facilities of the campus
- Ensure outdoor equipment is maintained and ready to be used
- Order all relevant supplies
- Recruit, lead, train volunteers
- Support campus team with set up and tear down as needed
- Other duties as assigned